



PRR-19-00018

**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



Received By: Tanesha H.  
 Referred To: IT, CMO  
 Date Referred: \_\_\_\_\_

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Jay Tufano</u>		Email: <u>j.tufano@ringbenderlaw.com</u>	
Address:		Phone:	
City:		Fax:	

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

See Attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### For Departmental Use Only:

<b>Action Requested:</b>	<b>Action Taken:</b>	<b>By</b> _____ <b>Date</b> _____
<u>Review Only</u>	<u>Document Reviewed</u>	<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>	<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>	

### For City Clerk's Use Only:

Date Requestor Notified \_\_\_\_\_ Notified By: \_\_\_\_\_ Date Picked Up or Mailed \_\_\_\_\_



Jay A. Tufano, Associate  
3150 Bristol Street, Suite 220  
Costa Mesa, CA 92626  
Direct: 949-202-5806  
Cell: 949-554-4184

jtufano@ringbenderlaw.com  
www.ringbenderlaw.com

March 13, 2019

**Via Email**

City of Hermosa Beach  
1315 Valley Drive  
Hermosa Beach, CA 90254

Re: Public Records Act Request – Councilmember Armato Communications with  
Public Relations Consultants and Media

To Whom It May Concern:

Pursuant to the California Public Records Act 6250 *et seq.*, we are requesting an opportunity to inspect or obtain copies of public records in your possession as follows:

- Any and all communications between Councilmember Stacey Armato and Laura Mecoy or any other member of the City's Public Relations consultants, including but not limited to phone calls, text messages, instant messages of any type (including Facebook Messenger, *etc.*), and emails to/from their personal or business e-mails from January 1, 2016 to present; and
- Any and all communications between Councilmember Stacey Armato and reporter Lisa Sigell including but not limited to phone calls, text messages, instant messages of any type (including Facebook Messenger, *etc.*), and emails to/from Councilmember Armato's personal or business e-mails from January 1, 2016 to present.

The California Public Records Act requires a response within ten business days. If you deny any part or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering this request,

Very truly yours,

RING BENDER LLP

/s/

Jay A. Tufano